



**Pender's Grove Primary School,**

370 Victoria Road,

Thornbury, 3071

Ph: 03 9484 1076

[www.pendersgroveps.vic.edu.au](http://www.pendersgroveps.vic.edu.au)

[penders.grove.ps@education.vic.gov.au](mailto:penders.grove.ps@education.vic.gov.au)

Dear Year F-3 parents/guardians,

Pender's Grove Primary School is looking forward to another great year of teaching and learning and would like to advise you of Pender's Grove Primary School's voluntary financial contributions for 2025.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to provide an enriched learning and teaching program for every student and is highly valued by our school community. The commitment from parents to contribute benefits students and results in improved achievement outcomes, wellbeing and engagement in learning.

At Pender's Grove primary School, we design and develop learning and teaching programs drawing on the best educational knowledge and practices and strive to offer broad and enriched opportunities to students that are above and beyond what is required in the standard curriculum and what is provided for by Government funding.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Douglas Lunt

Principal

Kate Donovan

School Council President



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<b>Curriculum Contributions –</b> items and activities that students use, or participate in, to access the Curriculum	<b>Suggested Amount</b> \$300
<ul style="list-style-type: none"> <li>• Year F-3 classroom consumables, materials &amp; equipment ( Including English &amp; Mathematics resources (\$100)</li> <li>• Science (\$30)</li> <li>• Art multiple mediums including paint, crayons, canvas, glitter, coloured paper (\$20)</li> <li>• Music &amp; Performing Arts -consumables &amp; equipment(\$20)</li> <li>• Italian (\$20)</li> <li>• Sports – equipment (\$20)</li> </ul>	\$210
Year F- 3 Online Subscriptions <ul style="list-style-type: none"> <li>• Mathletics (\$10)</li> <li>• Essential Assessment (\$15)</li> </ul>	\$25
Year F- 3 ICT Devices – provision of devices from the shared classroom sets	\$30
Year F-3 Printing and photocopying of worksheets and learning materials	\$10
Year F- 3 Inquiry Space Resources	\$25
Year F-3 Whole school events <ul style="list-style-type: none"> <li>• Swimming / Water Safety Program – entry and transport (\$TBC)</li> </ul>	Cost of attending will be advised during 2025
<b>Other Contributions - for non-curriculum items and activities</b>	<b>Suggested Amount</b> \$50
Student Welfare	\$20
Student and parent communication tools	\$10
School Sports Victoria membership	\$10
Northern District Sports Membership	
First aid equipment	\$10



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### **Extra-Curricular Items and Activities**

Pender's Grove Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities	Amount
<i>Optional Year 2 /3 Camp</i> <i>The cost of these activities will be advised once known</i>	Cost of attending will be advised during 2025
<i>Other optional Year F-3 incursions and excursions to be scheduled</i>	
<i>School Photos – price dependant on package brought by family</i>	<i>Paid directly to company</i>
<b>Total Extra-curricular Items and Activities</b>	

### **Financial Support for Families**

Pender's Grove Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- Flexible Payment Arrangements.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Francesca Di Giulio

Ph: 03 9484 1076 | Email: [Francesca.DiGiulio@education.vic.gov.au](mailto:Francesca.DiGiulio@education.vic.gov.au)



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Category Summary	
Curriculum Contributions	\$300
Other Contributions	\$ 50
Extra-Curricular Items and Activities	\$ As advised in 2025

### Payment methods

*Payments can be made by Direct Deposit to the School's Bank Account*

**Bank:** Commonwealth Bank

**Account Name:** Pender's Grove Primary School

**BSB:** 063176 **Account Number:** 10118028

*or*

*EFTPOS / Cash via the School Office*

### School Saving Bonus

In lieu of a cash payment, families may elect to donate their School Saving Bonus (SSB) to the school. To do this families should notify the school in writing via email [penders.grove.ps@education.vic.gov.au](mailto:penders.grove.ps@education.vic.gov.au) or use the slip below.

After notifying the school, select School Activities in the SSB Online System for the value you wish to donate.

### Refunds

*Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred. **Non-attendance of excursions/ incursions may not result in an amount refundable.***

*Refer to the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.*

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### School Saving Bonus

Please allocate \$\_\_\_\_\_ of my School Saving Bonus (SSB) to Pender's Grove Primary School  
as Curriculum Contributions.

Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_



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Dear Year 4-6 parents/guardians,

Pender's Grove Primary School is looking forward to another great year of teaching and learning and would like to advise you of Pender's Grove Primary School's voluntary financial contributions for 2025.

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Within our school this support has allowed us to provide an enriched learning and teaching program for every student and is highly valued by our school community. The commitment from parents to contribute benefits students and results in improved achievement outcomes, wellbeing and engagement in learning.

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Yours sincerely,

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<b>Curriculum Contributions –</b> items and activities that students use, or participate in, to access the Curriculum	<b>Suggested Amount</b> \$300
<ul style="list-style-type: none"> <li>Year 4- 6 classroom consumables, materials &amp; equipment ( Including English &amp; Mathematics resources ) (\$100)</li> <li>Science (\$30)</li> <li>Art – multiple mediums including paint, crayons, canvas, glitter, coloured paper (\$20)</li> <li>Music &amp; Performing Arts - consumables &amp; equipment (\$20)</li> <li>Italian (\$20)</li> <li>Sports – equipment (\$20)</li> </ul>	\$210
<b>Year4- 6 Online Subscriptions</b> <ul style="list-style-type: none"> <li>Mathletics (\$10)</li> <li>Essential Assessment (\$15)</li> </ul>	\$25
Year 4- 6 ICT Devices – provision of devices from the shared classroom sets	\$30
Year 4-6 Printing and photocopying of worksheets and learning materials	\$10
Year 4-6 Inquiry Space resources	\$25
<b>Year 4-6 Whole school events</b> <ul style="list-style-type: none"> <li>Athletics carnival - entry and transport (\$TBC)</li> <li>Swimming carnival – entry and transport (\$TBC)</li> </ul>	Cost of attending will be advised during 2025
<b>Other Contributions - for non-curriculum items and activities</b>	<b>Suggested Amount</b> \$50
Student Welfare	\$20
Student and parent communication tools	\$10
School Sports Victoria membership Northern District Sports Membership	\$10
First aid equipment	\$10



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### Extra-Curricular Items and Activities

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Extra-Curricular Items and Activities	Amount
<i>Optional Year 4/5/6 school camp to be scheduled</i> <i>The cost of these activities will be advised once known</i> <i>In prior years the cost of camps has been in the range of \$300-\$350 per student</i>	
<i>Optional Year 6 Interschool Sports program</i> <i>The cost of these activities will be advised once known</i> <i>In prior years the cost of this program has been \$20 per season</i>	
<i>Other optional Year 4- 6 incursions and excursions to be scheduled</i>	
Optional Grade 6 Graduation	
<i>Optional Grad 6 Graduation Shirts &amp; Jackets</i> <i>Cost in prior years has been \$45 for Polo Shirts and \$50 for Bomber Jackets</i>	
<i>School Photos – price dependant on package brought by family</i>	<i>Paid directly to company</i>
<b>Total Extra-curricular Items and Activities</b>	

### Financial Support for Families

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- Flexible Payment Arrangements.

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Category Summary	
Curriculum Contributions	\$300



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Other Contributions	\$50
Extra-Curricular Items and Activities	\$TBC

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*or*

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### Refunds

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*Refer to the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.*

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### School Saving Bonus

Please allocate \$\_\_\_\_\_ of my School Saving Bonus (SSB) to Pender's Grove Primary School as Curriculum Contributions.





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## **SCHOOL PROCESSES**

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.